Request Support

First, check the SysOps Status Blog to see if your problem is part of a bigger issue that has already been reported.

If not, create a Jira ticket

preferred: Visit http://support.crbs.ucsd.edu/
alternative: Email support@crbs.ucsd.edu

For emergency assistance, contact your administrative assistant or call Vicky Rowley at 858-775-6518.

How to use the Jira website

Login to Jira

![Login Page](image)

Click "Create New Issue" in Menu

![Create New Issue](image)

Choose your project and issue type

![Project and Issue Type](image)

Fill in the appropriate information and click "Create"
Attachment:
The maximum file upload size is 10.00 MB. Please zip files larger than this.

OS:
- [ ] Linux
- [ ] Macintosh
- [ ] Solaris
- [x] Windows
- [ ] Multiple

Which operating system(s) are involved?

[Create] [Cancel]