Request Support

First, check the SysOps Status Blog to see if your problem is part of a bigger issue that has already been reported.

If not, create a Jira ticket

*preferred:* Visit [http://support.crbs.ucsd.edu/](http://support.crbs.ucsd.edu/)

*alternative:* Email support@crbs.ucsd.edu

For emergency assistance, contact your administrative assistant or call Vicky Rowley at 858-775-6518.

How to use the Jira website

Login to Jira

![Login](image)

Click "Create New Issue" in Menu

![JIRA](image)

Choose your project and issue type

![Choose](image)

Fill in the appropriate information and click "Create"
Attachment:

The maximum file upload size is 10.00 MB. Please zip files larger than this.

OS:

- [ ] Linux
- [ ] Macintosh
- [ ] Solaris
- [x] Windows
- [ ] Multiple

Which operating system(s) are involved?

[Create] [Cancel]